

Templars Park Scout Campsite Privacy Policy

This policy applies to the website we operate, our use of emails and any other methods we use for collecting information. It covers what we collect and why, what we do with the information, what we won't do with information, and what rights you have.

Who we are:

Templars Park Scout Campsite

Maryculter

Aberdeenshire AB12 5GA

Email: info@templarspark.org.uk

www.templars.org.uk

Templars Park Scout Campsite is owned, managed and maintained by the City of Aberdeen District Scout Council. Aberdeen District Scout Council is a charity registered in Scotland No. SCO33700

What information do we collect and why?

We only ever collect information we need....including data that will be useful to help improve our services.

We only collect personal information such as name, postal address, phone number, email address, date of birth (where appropriate) etc.

We collect this information in connection with specific activities, such as booking requests, booking payments, enquiries & feedback, donations etc. The information is either needed to fulfil your request or to enable us to provide you with a more personalised service. You don't have to disclose any of this information to browse our website. However, if you do choose to withhold requested information, we may not be able to provide you with certain services.

We also use cookies on our website. Please see our cookies policy (below) for further information.

What do we do with the information?

We will use the information you provide to:

Fulfil your requests...such as applications for bookings, donations, participation in events and provision of information

Process booking transactions, donations, or other payments and verify financial transactions

Communicate with you about your bookings

Communicate with our supporters and members

Sharing your information

We will only share your information if:

We are legally required to do so, e.g. by a law enforcement agency legitimately exercising a power or if compelled by an order of the Court.

We believe it is necessary to protect or defend our rights, property or the personal safety of our staff, volunteers or visitors to our campsite or website.

Storing your information

Information is stored by us on computers located in the UK. We may also store information in paper files.

We place a great importance on the security of all personally identifiable information associated with our supporters, members and users. We have security measures in place to attempt to protect against loss, misuse and alteration of personal data under our control. For example, only authorised personnel are authorised to access user information.

We will keep your information only for as long as we need it to provide you with the goods, services or information you have required, to administer your relationship with us, to comply with the law, or to ensure we do not communicate with people that have asked us not to. When we no longer need information we will always dispose of it securely.

We never sell or share your information to other organisations to use for their own purposes.

Your rights

The Data Protection Act and the General Data Protection Regulations gives you certain rights over your data and how we use it. These include:

The right in certain circumstances to have inaccurate personal data rectified, blocked, erased or destroyed.

The right to prevent your data being used for direct marketing.

The right of access to a copy of the information we hold about you (known as a subject access request).

If you wish to exercise any of these rights, please contact the Data Protection Officer in writing at Templars Park Scout Campsite, Maryculter, Aberdeenshire AB12 5GA. Please note, it is our policy to charge the statutory maximum fee of £10 for a subject access request.

For more information about your rights under the Data Protection Act and the General Data Protection Regulations, visit the website of the Information Commissioner's Office at ico@org.uk.

Cookies

Do we use 'cookies'?

Yes. Cookies are small files that a website transfers to your computer's hard drive through your web browser that enables the website to recognise your browser and capture and remember certain information. They are also used to help us understand your preferences based on previous or current site activity, which enables us to provide you with improved services. We also use cookies to help us compile aggregate data about site traffic and site interaction so that we can improve our website in the future. The cookies we use do not store or remember any personally identifiable information.

You can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies. You do this through your browsing settings. Since each browser is a little different, look at your browser's settings to learn the correct way to modify your cookies.

We regularly review our privacy policy, and may make changes as and when required.

This privacy policy was updated in June 2018.